

LABELLA ENTERPRISES, LLC
Featuring LaBella's Cottage
Located at 60 Chalker Beach Road Old Saybrook, CT 06426
Rental Agreement, Policies, and Payments

- Check in time is at 2:30 PM (we can often let you in earlier)
- Check out time is at 10:30 AM

- The cottage is to be left in its original state with everything in place and nothing missing. When you enter the cottage it will be found immaculate inside and outside with everything properly placed. We ask that you respect our property during your stay and upon departure by having everything back in place.

- Along with our professional cleaning service, we will do the basic cleaning and laundry after your departure. We ask you to leave the beds unmade that were used, and remove the sheets if time allows prior to your departure.

- We ask that all of the dishes you used be washed, dried, and put away as well as the dishwasher emptied. Please empty your trash and recyclables into the outside containers during your stay and prior to departure.

- The grill, oven, and stove must be cleaned of any messes or spills made during your stay to prevent a heavy build up at the end of the week.

- For stays longer than two weeks we provide weekly cleaning, not weekly laundry.

- In season (June, July, and August), most rentals are from Saturday to Saturday.

- Sleeping accommodations are up to five, but the house can accommodate extra daytime guests. No large parties.

- A reservation deposit is required for 50% of the total rental, and the remainder 50% is to be paid in full 30 days prior to arrival, or paid in full if booked within 30 days of accommodations. Master Card, Visa, and checks accepted.

- A security deposit of \$200.00 is required one week prior to arrival this is separate from the rental price. Checks will not be cashed, and credit cards will not be processed unless necessary, and will be returned following your departure.

- Cancellations must be made prior to six weeks from your reservation. There is a \$100 charge for all cancellations and the loss of your deposit within 6 weeks of your reservation for peak season (June through August), and within 30 days off season. All emergency cases are taken individually and your deposit will be returned for emergency only if we can rent out your given week, and based upon medical emergency with documentation.

- Extra charges will apply and be taken from your security deposit if the cottage is not in satisfactory condition, and if extra cleaning or laundering is necessary as this may delay our incoming guests from checking in on time. Additional charges apply if anything within the house or outside the house is taken or damaged. We ask that everyone be responsible.
- We ask that everyone abides our request for no smoking or pets during their stay.

Name: _____

Address: _____

Phone number: _____

Dates of Occupancy – Arrival: _____ Departure: _____

Accept agreement: _____

Signature _____

Please note payment source below for down payment, and a separate invoice, receipt, and confirmation will be mailed to you.

MC _____ Visa _____ Check _____ (enclosed in mail)

Checks are made payable to: LaBella Enterprises, LLC

Mailing address:

David & Kathy LaBella

1 Eagle Ridge Drive

Essex, CT 06426

Or fax form to 860-767-7010, or e-mail information back to info@labellarealty.com

We suggest credit card information be either faxed or sent regular mail, the form can be emailed back for confirmation.

Amount \$ _____

Charge card number: _____ - _____ - _____ - _____

3 Digit Security code (on back of card): _____

Expiration Date: ____/____

Name on Card: _____

Signature: _____

